



ADDENDUM NO. 2 TO ALL OFFERORS:

Reference: Request for Proposal: **RFP# 011646MS**

Commodity: **Print Job Vendor**

Dated: **November 3, 2025**

All offerors are required to acknowledge all RFP addenda in their proposals.

2nd Round of Questions and Answers

1. **Q:** Can you please provide me with the company name and email to the Minnesota based company that asked question #9 (addendum 1). I would like to reach out to them.

A: Minuteman Press Uptown
accountexecutive@mpuptown.com

2. **Q:** PRIDE Enterprises is interested in RFP #11646MS Print Job Vendor and had a question on the following specifications:

S. SECURITY CLEARANCE – VIRGINIA LOTTERY:

All Contractor personnel, entering the Main Street Centre Building, are required to obtain security clearance prior to their arrival at the work site.

For information on the clearance process, call Lottery Security at (804) 692-7200. Failure to obtain the necessary security clearance will result in access to the building being denied.

Question: Does that apply to product delivery drivers? To include UPS or Common Carrier?

A: No

3. **Q:** Thank A Teacher Notecards – Quantity 250,000
 - Size: 12.5" x 15.25"; 4" x 7.5" (Individual size)
 - Material: 12pt White C1S Cover
 - Prints: 4/4, 4C Process with bleeds
 - Finish: 6 up shell sheets

QUESTIONS:

- The sizes provided do not allow for bleeding of the individual size cards. Please confirm these pieces do not bleed.
- Is the requested quantity 250,000 6up shells, or 250,000 individual cards (which is 41,667 shells)?



A: For purpose of this exercise, please price this as no bleeds. The specification is hereby revised: Prints:4/4,4C ~~process with bleeds~~

A: The “6 up shell sheets” is hereby removed. Price per card, see specifications below:

Size: 4" x 7.5" (Individual size)

Material: 12pt White C1S Cover

Prints: 4/4, 4C Process with bleeds

4. Q: Winner Awareness Amount Stickers – Quantity 8,000

- Size: 8.5" w x 11" h – Sticker is actually 1.5" round, usually 30-up on 8.5" x 11"
- Material: 3.2 mil White pressure sensitive permanent flex vinyl
- Prints: 4/0 + UV overprint
- Finish: Trim, kiss cut
- Pack: Shrink wrap in 10's, insert one Instruction Sheet atop
- Notes: Instruction Sheet: Digitally printed 1/0 or 4/0 on Husky Dig Uncoated Text Sticker Sheets into each carton

QUESTION:

- Is the requested quantity 8,000 30 up sheets, or 8000 individual stickers (which is 267 sheets)?

A: 8,000 30 up sheets.

5. Q: LAMA (Pop-n-Lock) (POS) – Quantity 300

- Size: Constructed size: Approximately 5' tall, 20" w x 60" h
- Material: 4 mm Coroplast, black: 30 pt Custom Kote Gloss Laminate
- Prints: 4/CP UV curing ink, printed digitally
- Finish: Cut, score, tape, assemble, polybag in a box; includes instruction sheet

QUESTION:

- We will price these to print digitally on 30pt. Custom Kote with a 4mm Coroplast Base, using our standing dies. We produce these with an overall gloss aq coating, film laminate does not work well with digital print and will not be included in the price. Is this acceptable?

A: This is acceptable.

6. Q: Game Machine Winner Awareness Magnets – Quantity 1,500



- Size: 6.75" w x 10.5" h
- Material: 0.060 magnetic material
- Prints: 4/0 clear coated with glossy finish
- Finish: An insert hole will be cut out of the center of the magnet, and a 4" x 5" clear picture protector bag will be secured to the back of the magnet. A 1" wide half circle will be cut into one side of this bag for insert removal

QUESTIONS:

- This is a new item to us. Is there a die line or sample available to confirm how this piece is constructed?
- Can we get a part number and supplier for the 4" x 5" clear picture protector bag?

A: Samples were made available to view at the preproposal conference.

A: We do not have a supplier for the clear picture protector, that is supplied by the printer.

7. Q: Play Center Toppers - Quantity 750

- Size: 23.75" l x 11" h
- Material: 48 pt C2S
- Prints: 4/0 + FGAQ
- Finish: (3) 1x1x.25" tabs per sign on back. (4) 1x1x.75" foam blocks per sign on back. Packed (10) per then bulk packed by location

QUESTIONS:

- Please furnish a die line to confirm Tab position and Foam Block placement.
- Are we affixing the Foam Blocks to the Header or are they being applied by the end user?
- Can we get a part number and supplier for these Tabs? We are not sure what they are.

A: For the purpose of pricing, please price without the tab position or foam block placement specifics.

A: The foam blocks should be affixed by the printer.

A: Tabs are supplied by the printer, we do not have a part number. The tabs are smaller adhesives, samples were available to view at the pre proposal conference.

8. Q: Play Center Back – Quantity 325



- Size: 11" Circle
- Material: 48 pt C2S
- Prints: 4/0 + FGAQ
- Finish: (3) 1x1x.25" tabs per sign on back. Packed (50) per then bulk packed by location

QUESTIONS:

- Please furnish a die line to confirm Tab position.
- Can we get a part number and supplier for these Tabs? We are not sure what they are.

A: For the purpose of pricing, please price without the tab position placement specifics.

A: Tabs are supplied by the printer, we do not have a part number. The tabs are smaller adhesives, samples were available to view at the pre proposal conference.

9. **Q:** We do not have any print specifications for the BOLLARDS. Please supply this information if these items need to be priced.

A: Please price based on the specifications below:

Size: 38" w x 48"h

Material: 4 mm Fluted plastic

Prints: 4/0+

Finish: 2" scored fastening panel w/ peel-off tape + 3 panels of 12" Score at 2" and at 12" after that (total of 3 scores)
Apply peel-off tape to inside of 2" panel for closure by end-user; high tac adhesive

Pack: Shrink wrap accordingly and package to protect corners

10. **Q:** Thank a Teacher Note Card

Qty 250,000 - Is this for a total of 6 up shells or individual size of 4 x 7.5 ?

A: See answer to question number 3.

11. **Q:** For the Winner Awareness Amount Stickers. Is this 8,000 (8.5x11) sheets or 8,000 total 1.5" stickers?

A: See answer to question number 4.