



## **ADDENDUM NO. 1 TO ALL OFFERORS:**

Reference: Request for Unsealed Quote: **IFB# 08823MS V3**

Commodity: **Winner Awareness Banners – Warehouse Stock**

Dated: **August 17, 2023**

### **Questions below answered for previously closed solicitation**

#### **1<sup>st</sup> Round of Questions and Answers**

1. Q: (Reference: Product: B – stock) Outdoor banner vinyl is not specified in “gauge” thickness, but in weight. Will 13oz scrim banner vinyl (standard for single-sided outdoor banners) be acceptable?

A: Yes acceptable.

2. Q: (Reference: Product: H – numbers) Repositionable die-cut vinyl numbers are not recommended for outdoor use, but we can quote that material. How tall are the numbers you are requesting?

A: The numbers should fit into the die lines shown on the images on pages 27 and 28. The fit area is 11”H x 8 ½”W.

3. Q: (Reference: Pre-Production Samples: 1.) “adhesive strips” are not noted anywhere in the Product / Service section. What does this refer to

A: This is a typo there are no adhesive strips needed for these banners.

4. Q: (Reference: Pre-Production Samples: 1.) “sample of each banner”, Does this mean six (6) individual banners, or two (2) – one each of Mega Millions and Powerball? Can color swatches and un-finished miniatures on production material be submitted for approval prior to full production samples of banners?

A: Two samples of any version along with numbers.

5. Q: (Reference: Delivery: 1) “adhesive strips on page 24 of this solicitation”, are not defined on page 24 or anywhere else in the solicitation. What does this refer to?

A: This is a typo no adhesive strips need.



6. Q: (Reference: Bid Prices) “firm, fixed price for each item during the Contract period.” Does this mean you would hold us to unit pricing as long as 180 days if the same quantity of banners is ordered again?

A: No, only for the requested quantity of banners in the IFB.

7. Q: (Reference: Delivery Terms) Will all kits be delivered to the indicated locations at one time using the distribution list on Attachment B? Does each location have a dock or will a truck with a lift gate need to be required

A: Yes, and liftgate information is included in the delivery instructions.

8. Q: (Reference: VIII. Pricing) Grid shows price each for the different quantities. Does this mean you want prices as if each line were ordered at a different time?

A: We expect the grid to be completed with unit pricing, extended pricing and total pricing

9. Q: How large are the white, vinyl, removable letters to be (either inches or points)

A: Need to fit in area that measures 11”H x 8 ½” W.

10. Q: Where are the wind slits to be positioned

A: Equally positioned with two across the top and bottom.

11. Q: How wide should the hems be?

A: Double hemmed ½” wide – see image.

12. Q: Also, do the nylon straps need to be looped or hemmed at the outer ends?

A: Hemmed.

13. Q: One more question. My production team said it would be better if the edges were finished with 2” RF welded hem all four edges. Less expensive and stronger finish. Is that acceptable?

A: Yes, this is acceptable.

**Images Below:**



## Powerball and Mega Millions Banner Hemming



Backside



Front side





Virginia Lottery | 600 E. Main St. | Richmond, VA 23219 | ph: 804.692.7100 | fax: 804.692.7102 | [valottery.com](http://valottery.com)